

College Council Meeting Minutes

Date: 11.15.19 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Attendees
Cynthia Risan – Committee Chair, Kari Nixon – Recorder, Josh Aman, Dustin Bates, Katrina Boone, Greer Gaston, Jarett Gilbert, John Ginsburg, Matt Goff, Robert Keeler, Eric Lewis, Leslie Ormandy, Ariane Rakich, Laurette Scott, Jeff Shaffer, Chris Sweet, Dru Urbassik, Christian Wai – ASG, D.W. Wood

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
ISP Reads	Dru Urbassik	<ul style="list-style-type: none"> • ISP 281/281P: Grade Dispute Process and Procedure. Group reviewed first read. Feedback: <ul style="list-style-type: none"> ○ Process to appeal grade may not be aligned with Full-time Faculty Agreement, Article 4, Section B.2. ○ If this topic is covered in bargaining agreement and student handbook, why is an ISP needed? • ISP 180: Continuing Education Units (CEUs)-Update. Group reviewed second read with no changes or comments. <p>Group had concern regarding ISP 171 being pulled from the agenda for second read. Executive Director of Marketing requested to review and discuss in response to first read. ISP will be back following additional feedback from the department. For future, attendees request the agenda to be noted when an item is removed.</p>

<p>Admissions & Recruitment Team</p>	<p>Ariane Rakich & Chris Sweet</p>	<p>Ariane and Chris shared what Admissions and Recruitment do and their goals this year. Team: Ariane Rakich, Lindsay Curletto, Tracy Huddleston, and Ivan Acosta.</p> <p>Goals and Activities listed in PowerPoint. Facts shared:</p> <ul style="list-style-type: none"> • 71% increase in calls • 18% more (863 students) students than previous year • Working with 25 high schools • Hosted 2,723 people for tours last year <p>Many volunteer opportunities listed in PowerPoint.</p> <p>Q: Does department work with potential student after they are enrolled? A: No, they have advisors and Enrollment Services.</p> <p>Q: How does this align with Guided Pathways? A: Get on a path and stay on a path. Personalized 'to do' list to keep them on track. New Customer Relationship Management (CRM) software will aid in connecting to students with specific interests, Educational Focus Areas (EFAs).</p>
<p>LiveChat Demonstration</p>	<p>Josh Aman & Chris Sweet</p>	<p>The ARC subcommittee for access and recruitment was tasked with developing more ways to communicate with CCC. Received a mini-grant to pilot LiveChat with Enrollment Services. Demo shared.</p> <p>LiveChat is staffed 8-5 Mon-Friday. Customer will receive a 'leave a message' comment if staff is not available. Was suggested to add an 'out of office' type of message when we are closed. Will have a FAQ area to search as well.</p>
<p>Committee Reports</p> <ul style="list-style-type: none"> • Presidents Council 		

Association Reports <ul style="list-style-type: none"> • ASG • Classified • Part-time Faculty • Full-time Faculty • Administrative Confidential 		ASG – <ul style="list-style-type: none"> • Nov 18-22, Hunger Homeless Drive • Nov 19-20, blood mobile (blood drive) • Nov 20, Native American heritage • First week of Dec is Spirit Week – faculty and staff encouraged to send photo of self as child in the snow for display. Photos can be sent to Michelle Baker or ASG. Classified – no update. Part-time Faculty – bargaining continues. Association members showed their support at the Board meeting. Leslie attended OEA fall inservice/board meeting last week. Full-time Faculty – no update.
Announcements		The Successmaker Award nomination is extended to November 20 th .

Assigned Action Items	Assigned to	Notes
None reported		
Upcoming Meeting Dates	Time	Location
December 6, 2019	12:00 – 1:30PM	Gregory Forum – G108C
Attendance		
College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruyin (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Bob Keeler (AS), Brian Puncocher (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans		
College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body		